

Visiting Team Report Proforma
for
Inspection of Institutions

Name of the Institution : Maharana Pratap Shiksha Prashiksha
File / Code No. : NRCAPP201616476/10188 mahavidyalaya
Name of the proposed course : B.A. BEd / BSc. BEd - 4 years
Date of Inspection : Intergraded course
NRC order No. & Date : 28/7/2017
under which VT was constituted : _____
constituted : _____



NCTE

Northern Regional Committee (NRC)
National Council for Teacher Education
4th Floor, Jeevan Nidhi-II, LIC Building,
Ambedkar Circle, Bhawani Singh Marg,
Jaipur - 302005 (Rajasthan)

Assessment Proforma for Inspection
Under Section 14 of the NCTE Act, 1993

Date of Inspection _____

1. Name of the institution / Department
Maharaja Pratap Shiksha Prashikhan Mahavidyalaya Uniyara
2. Address of the Institution / Department (duly mentioning the Plot / Khasra / Khata No. / Street etc., location of the institution etc.etc.) (Where the proposed course is to be run)
Khasra No - 3747/2244
Bus stand ka Picha Uniyara Dis-Tonk
PN - cod - 304024
3. Name of the Society / Trust / University (If the university is applying)
Manav Dharm Vikas Seva Samithi Tonk
4. Address of the Society / Trust / University (If the university is applying)
Tonk (Raj)
PIN - 304001
5. Date and Registration No of establishment of the trust / society / University
22-12-1997 - 60/273/1997-98
Whether, the objectives in the Bye-laws of the Trust / Society allow to run the teacher education / Physical Education courses (Mention Yes / No) _____
6. Address for communication
Maharaja Pratap Shiksha Prashikhan Mahavidyalaya Uniyara
Khasra No - 3747/2244
Bus stand ka Picha Uniyara PN - 304024

	Mode	Institute	Society	Managing Trustee / Registrar
7.	Phone No (with STD Code)	01436-265545	966733319	9829120372

Signatures

VT Member
(Nominees of the NRC, NCTE)

VT Member
(State Govt/University nominee)
(If nominated by the State Govt/University)

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8.	Fax No.	01436-265545
9.	E-mail	mdustrank mpcollegeuhirga@gmail.com
10.	Website	mpmutank.com
11.	Latitude & longitude of the location of the institution	Latitude - 25.86244 Longitude - 76.07718

12. Institutions / Courses existing (including / College with other courses & other teacher education courses run in the premise) :

a) On the Campus:

1	2	3	4
Name of the course in full with Stage / Level	Duration	No. of Units	Intake
BA.	3 year		120

b) Outside the Campus :

1	2	4
Name of the course in full with Stage / Level	Duration	No. of Units / Intake

13. Teacher Education Course(s) Proposed :

1	2	3	4	5
Name of the course in full with Stage / Level	Duration	Proposed Year of starting the course	No. of Units	Intake proposed
BA-BED (BSC BED. (U.S))	4 year	2017-18	02	100

14. Name of the University/Examining Body to which the institution is proposed to be affiliated :

M.D.S University Ajmer (RAJ)

15. Land and Building (mention Yes No)

(a) Institution is in possession of its own land and building

(b) Area of the land in possession (In sq. mtr)

YES
5024.56

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- | | | | | | | | | |
|-------------------------------------|--|--|-----|----|-------------------------------------|--------------------------|----------|--|
| (c) | Total area of the college/institution campus | 5024.26 sq mt | | | | | | |
| (d) | Total built up / constructed area in the institution / Department exclusively for teacher education / physical education programme - in sq. mtr | 3600 sq.mt. | | | | | | |
| (e) | Teacher Education Programme(s) of the Institution functioning from its own building.
If yes, whether the building completion and building use for educational purpose certificates on the specified format submitted. Please attach the copy. | <table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Attended</td> </tr> </table> | Yes | No | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Attended | |
| Yes | No | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | | |
| Attended | | | | | | | | |
| (f) | (i) Whether the land is obtained from the Government / Government institutions on long term lease | yes | | | | | | |
| | (ii) If yes, the period of lease | 99 YER. | | | | | | |
| | (iii) Is the Lease Deed registered? | yes | | | | | | |
| | (iv) If yes, please mention the Registration No and date of the lease deed. | 2006001320
19.02.2007 | | | | | | |
| | (v) Whether the lease deed covers the building and land both | yes | | | | | | |
| (g) | Institution building is shared for running other course's | yes | | | | | | |
| (h) | Institution building is under construction for the proposed teacher education course. If No, please attach a copy of Building Completion Certified in the specified format. | NO
Attended | | | | | | |
| (i) | Title of the land is on free-hold ownership basis / Lease Certificate from the Government
Title of land is in favour of institution/society (ownership/lease certificate from the Government) | ownership
Society | | | | | | |

16. Human Resource Information, if any appointed by the institution

15.1 Appointment of Non-teaching Staff of the Institution / Department (Mention Yes / No)

- (a) Institution / Department initiated the process of appointment of non-teaching staff
- (b) Intends to use the non-teaching staff of attached school / college / department
- (c) Appointments are made by the institution / Department of the non-teaching staff

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If yes, then

Number of Non Teaching Staff Appointed

(i) Regular

(ii) Contract Basis

09
—

	Name of Staff	Appointed	No of staff
(a)	Librarian	yes	01
b)	Office-cum-Account Assistant	yes	01
c)	Office Assistant-cum computer operator	yes	01
d)	Store-Keeper	yes	01
e)	Technical Assistant / computer assistant	yes	01
f)	Lab Attendants/Helpers/Support staff	yes	01

15.2 Number of Non-Teaching Staff Appointed

i. Regular

ii. Contract Basis

0	9
0	0

15.3 Whether the scale of pay offered to the staff is as per Central/State Govt./UGC guidelines (Mention Yes / No)

yes
State Govt.

15.4 Whether the institution has arrangements for teaching following subjects (Mention Yes / No). (Only for educational courses)

(i) Physical & Health Education

yes

(ii) Art & Craft

yes

(iii) Work Experience (SUPW)

yes

(iv) IT Literacy

yes

17. Infrastructural Facilities.

16.1 Instructional Space Earmarked for the proposed course only

Has the institution made provision for the following (mention Yes / No)

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16.1.1	Number of Class Room	0	8
16.1.2	Size of Class Room (1) (mention size in sq.meters)	600 sq feet	
16.1.3	Size of Class Room (2) (-do-)		
16.1.4	Size of Multipurpose Hall (-do)	2000 sq ft	
16.1.5	Size of Seminar Room	600 sq ft	
16.1.6	No. of halls	0	2
16.1.7	Number of Laboratories	0	5
	Type of Laboratories		
	1. Curriculum Laboratory (Science and Maths Kits, Maps, Globes, Chemicals, science kits, tests etc.)	yes	
	2. ICT Resource Centre	yes	
	3. Art & Craft Resource Centre	yes	
	4. Health & Physical Education Resource Centre	yes	
	5. Computer Lab	yes	
16.1.8	Whether the provision has been made for separate amenities for staff / students (male and female)	yes	
16.1.9	Whether the instructional space is as per NCTE norms (mention Yes / No)	yes	
	If no, then mention the deficiencies	1. 2. N.A. 3. 4.	
16.1.10	Whether the place of the college is connected with the Bus / Railway Service.	yes	
16.1.11	Whether the place of the college is reachable through pucca road	yes	
16.1.12	Whether the institution has made provision for safety measures during exigency.	yes	
16.1.13	Whether the instructional space is as per NCTE Norms.	yes	

**16.2 Has the institution made provision for the following accommodation?
(Mention yes / no)**

(a) Principal Room

yes

(b) Faculty Rooms

yes

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- | | |
|-------------------|----------------------------------|
| (c) Office Room | <input type="text" value="yes"/> |
| (d) Store Room | <input type="text" value="yes"/> |
| (e) Common Room | <input type="text" value="yes"/> |
| (f) Visitors Room | <input type="text" value="yes"/> |
| (g) Canteen | <input type="text" value="yes"/> |

16.3 Sports Facilities (only for teacher education courses) (Mention Yes / No)

Institution has :-

- | | |
|---|----------------------------------|
| (a) Outdoor Playground (football/hockey etc.) | <input type="text" value="yes"/> |
| (b) Outdoor Playground (football/hockey etc.) of another institution on sharing basis. If so, name of the institution | <input type="text" value="No"/> |
-

18. Instructional Facilities (Mention Yes / No)

Has the institution created facilities for :-

17.1 Curriculum Laboratory

- | | | |
|----|--|----------------------------------|
| a) | Lab is being shared with attached school/college. If so, names of the institution, schools, colleges | <input type="text" value="No"/> |
| b) | Lab as per the relevant level of school curriculum | <input type="text" value="yes"/> |
| | (i) Whether equipments / consumables, etc are available for | <input type="text"/> |
| | Physics | <input type="text" value="yes"/> |
| | Chemistry | <input type="text" value="yes"/> |
| | Biology | <input type="text" value="yes"/> |
| | (ii) Whether suitable teaching learning resources (kits) for mathematics education are available. | <input type="text" value="yes"/> |
| | (iii) Whether other resources like psychological tests, maps, globe, charts etc. are available | <input type="text" value="yes"/> |
| c) | Chemicals and the biological specimens in the required quantity have been procured. | <input type="text" value="yes"/> |

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- d) Other facilities in the lab (such as working tables, water arrangements etc) are adequate.
- e) Whether vouchers and payment receipts in respect of equipments and articles indicating proof of purchase available?
- f) Whether the facilities / equipments provided in the lab is as per the Manual of Teacher Education Institutions published by NCTE.
- g) Whether entries have been made in the stock register ? (VT members to kindly affix their signatures on the last page of Stock Register and indicate the position).

17.2 ICT Resource Centre (Mention Yes / No)

- a) ICT Lab being shared with attached school/college. If so, names of the institution / schools / colleges

- b) Access to Internet
- c) Availability of OHP
- d) Availability of TV
- e) Availability of VCR
- f) Availability of Projector
- g) Availability of camera
- h) Availability of ROT (Receive only Terminal)
- i) i) Availability of SIT (Satellite Interlinking Terminal)
 ii) Availability of Wi-Fi facility in the campus
- j) No of computer terminals (PCs (available to be indicated)
- k) No of UPS available
- l) Terminal – Student ratio

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- m) Hardware Specification (P4 programme)
- n) Relevant legal software (system software and application software)
- o) Peripherals (ratio of printer to computer available to be indicated)
- p) Availability of radio and television
- q) Availability of public-address system
- r) Number of computers with supporting accessories
- s) Number of Electronic Publications (CD-ROMs) (only educational)
- t) Name and number of softwares to analyse data of the research work at PG level (Only for M.Ed course)
- | | |
|----|--|
| 1. | |
| 2. | |
| 3. | |
- u) The other facilities in the ICT lab (such as printer, scanner etc)
- | | |
|----|----------------|
| 1. | Printer |
| 2. | Scanner |
| 3. | Photographs |
| 4. | Digital Camera |
- v) Whether vouchers and payment receipts in respect of equipments and articles indicating proof of purchase available?
- w) Whether the facilities / equipments provided in the lab is as per the Manual of Teacher Education Institutions published by NCTE.
- x) Whether entries have been made in the stock register? (VT members to kindly affix their signatures on the last page of Stock Register and indicate the position)
- y) Whether the computer centre is fully furnished?

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z) Whether computer facilities for the proposed institution are being shared with other institution / programmes. If so, give details

17.3 Art & Craft Resource Centre

a) Art & Resource Centre is being shared with attached school/college. If so, names of the institution / schools / colleges

b) Space, equipments and material for the same has been made available for the Centre

c) Furniture in the Art & Resource Centre has been made available as per the Manual of Teacher Education Institutions published by NCTE.

d) Whether the tools, equipments and raw materials have been provided as per the Manual of Teacher Education Institutions published by NCTE.

e) Whether vouchers and payment receipts in respect of equipments and articles indicating proof of purchase available?

f) Whether the facilities / equipments provided in the lab is as per the Manual of Teacher Education Institutions published by NCTE.

g) Whether entries have been made in the stock register ? (VT members to kindly affix their signatures on the last page of Stock Register and indicate the position).

17.4 Health and Physical Resource Centre (Including Yoga)

a) Health and Physical Resource Centre is being shared with attached school/college. If so, names of the institution / schools/colleges

b) Space, equipments and material for the same has been made available for the Centre

c) Furniture in the Health and Physical Resource Centre has

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been made available as per the Manual of Teacher Education Institutions published by NCTE.

yes

d) Whether the tools, equipments and raw materials have been provided as per the Manual of Teacher Education Institutions published by NCTE.

yes

e) Whether vouchers and payment receipts in respect of equipments and articles indicating proof of purchase available?

yes

f) Whether the facilities / equipments provided in the lab is as per the Manual of Teacher Education Institutions published by NCTE.

yes

g) Whether entries have been made in the stock register ? (VT members to kindly affix their signatures on the last page of Stock Register and indicate the position).

yes

17.5 Library resources

(a) Has the institution created separate library facilities for the proposed course (Yes / No)

yes

(b) Total number of titles in the library

1	8	9	2
8	2	4	1

(c) Total Number of Books in the library

(d) Total Number of educational journals being subscribed

	1	2
--	---	---

(e) Total numbers of referred research journals being subscribed.

	0	3
--	---	---

(f) Total Number of international research journals being subscribed

	0	2
--	---	---

(g) Number of titles of encyclopedia available in the library

0	6
---	---

(h) Number of titles available in the reference section of the library

1	7	6	4
---	---	---	---

(i) Total seating capacity in the library

	7	5
--	---	---

(i) Is the library being shared with other courses run by the institution / department

NO

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(Mention Yes /No)

If Yes, give details of the following :-

1. Courses :-	1.	
	2.	
	3.	
2. Name of the School/ College :-	1.	
	2.	
	3.	
	4.	
3. Total number of beneficiaries		
(ii) Total No of titles related to the proposed course.		1056
(iii) Total no of the books related to the proposed course.		3265
(iv) Total no of the titles in the reference section of the library.		1764
(v) Number of copies of policy documents.		04
(vi) Number of copies of education commission reports		04
(vii) Number of copies of relevant curriculum documents (NCT, NCFTE, National and State Level surveys)		06
(viii) Number of copies of other educational reports		03
(j) In case of University /PG institution No of dissertations,		NA.
No of the thesis related to the proposed course		NA.
No of the project reports available related to proposed course.		NA.
(k) Is the Facility of photocopying available ?		yes
(l) Number of electronic publications (CD Roms)		
i) Encyclopedia		03
ii) Re-faience books		04
iii) Journals		03
(m) Is the Computer(s) with internet facility		yes

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- available in the library?
If yes, Number of computers 0 | 1
- (n) Is the library computerized? yes
- (o) Whether on line resources are available in the library yes
- (p) Whether vouchers and payment receipts in respect of equipments and articles indicating proof of purchase available? yes
- (q) Whether entries have been made in the Accession register? (VT members to kindly affix their signatures on the last page of Accession Register and indicate the position). yes

18. Practice Teaching

- | | Yes | No |
|--|---|----|
| (a) The Institute has made arrangements for practice teaching | yes | |
| (b) The Number of schools where practice teaching is proposed to be conducted (on the basis of certification of the schools) | 05 | |
| (c) Is the distance of practice teaching schools within approachable limits. | yes | |

19. FINANCES (Mention Yes / No)

- | | | |
|---|--|---|
| (a) Whether Salaries are paid in cash | | NO |
| (b) Whether Salaries are paid through account payee cheque / account transfer | | yes |

- 20.**
- | | | | | | | | | | | | | |
|---|--|-------|--|--|--|--|--|--|--|--|--|------------|
| (a) Amount of Endowment fund (Rs. 5 lacs) | <table border="1" style="width: 100%; height: 15px;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> | | | | | | | | | | | will be |
| | | | | | | | | | | | | |
| (b) FDR Number | <table border="1" style="width: 100%; height: 15px;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> | | | | | | | | | | | Created |
| | | | | | | | | | | | | |
| (c) Details of the Bank Issuing the FDR | | after | | | | | | | | | | |
| (d) Amount of Reserve fund | <table border="1" style="width: 100%; height: 15px;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> | | | | | | | | | | | assurance |
| | | | | | | | | | | | | |
| (i) Rs. 3 lacs | <table border="1" style="width: 100%; height: 15px;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> | | | | | | | | | | | of Rs. 0.9 |
| | | | | | | | | | | | | |
| (ii) Rs. 4 lacs | <table border="1" style="width: 100%; height: 15px;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> | | | | | | | | | | | u/s 7(13) |
| | | | | | | | | | | | | |
| (e) FDR Number | <table border="1" style="width: 100%; height: 15px;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table> | | | | | | | | | | | |
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--	---	--

- (ii) Rs. 4 lacs
- (f) Details of the Bank Issuing the FDR
- (g) Apart from the above, Latest amount deposited in the account of the society / institution

22. Information furnished above has been provided on the basis of (Mention Yes / No):-

- (a) The scrutiny of the records made available to the inspection team.
- (b) The information given by the management of the institution without providing relevant records to the inspection team.
- (c) Partly by the scrutiny of the records and partly by the information given by the management without providing relevant records to the inspection team.

23 (a) Whether the institution has submitted an Affidavit on Rs. 100/- Stamp paper duly attested by Oath Commissioner / Notary Public as per para 8(5) of the New Regulation dated 1st September, 2014.

23 (b) Whether the institution has submitted an Affidavit of Teaching Staff including Librarian on Rs. 10/- stamp paper in case the Appointments are made

24 Details of Website of the institution

a) Name of the URL

b) The information submitted on the Website by the institution is according to New Regulations of NCTE dated 01.12.2014 as browsed by the Visiting Team. Please attach a copy of the home page which is downloaded and printed on the date of inspection.

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DETAILED OBSERVATION OF THE V.T. AFTER SCRUTINY/VERIFICATION OF THE ESSENTIAL DATA SHEET TO BE SUBMITTED BY THE INSTITUTION AS PER PROVISIONS OF CLAUSE 7(4) OF THE NCTE REGULATIONS, 2014 DULY SWORN BEFORE THE NOTARY PUBLIC/ADM/SDM OR FIRST CLASS MAGISTRATE

(I) The Management of the institutions has submitted the required information as per the essential data sheet to be submitted by the institution as per provisions of the NCTE Regulations, 2014 in the prescribed format.

Yes/No

(II) If yes, the Visiting Team shall make their observations by scrutinizing/verifying the relevant records as per provisions of the NCTE Act, Rules & Regulations alongwith the V.T. Report as per details given below. If not, the same should be obtained by the V.T. from the Management of the Institution alongwith all relevant enclosures as per the prescribed format available in the website of the NRC, NCTE.

C The observation/remarks of the V.T. on the essential data format submitted by the institutions are as follows:-

(I) **INFORMATION REGARDING MANAGEMENT OF THE INSTITUTION AND DETAILS OF THE EXISTING & PROPOSED COURSES.**

The Management namely Manav Dharm Viklang Seva Sanstha ^{TONE} is a (society/trust or any other Govt. body/University etc.) which is proposing to run teacher training institution namely Maharane Pratap Shiksha Prashikhan Mahavidyalaya ^{Univ.} Pvt. (self financed)/Govt./University/University constituent college/govt. aided institution.

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The management of the institution has authorized Shri Chandrasekar Singh
(Name & designation) Secretary vide
society/trust resolution/order No. 06 dt. 21-03-2016 (copy
enclosed) to make an application to the NRC, NCTE for grant of recognition of
B.A. Ed/ Bsc Bed (course) with an intake/additional intake of 2 Unit under
_____ (self finance scheme or under Govt. scheme) and all concerned have
read all the provisions of the NCTE Act, Rules & Regulations. The application of the
institution has been submitted as per the provisions of the NCTE Regulation, 2014.

**The remarks/observation of the VT
(as to whether the above details are
found to be correct or not)**

Details if any VT required to submit Verified from On Site Yes/No

(II) **The details regarding the Management of the Institutions running or
proposing to run teacher education programme as per provisions of
the NCTE Act, Rules & Regulations.**

1. As per the certificate submitted by the society/trust, it has been established
and operated by 'not for profit' registered under the appropriate laws. The
same has been registered vide Registrar of Societies/Trust vide Regd.
No. 60/2A/1997-98 dated 22-12-1997 (copy of
certificate to this effect be enclosed).

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Also in case the institution is a minority institution, the same is required to submit a certificate from the concerned State Govt/Central Govt. authority competent to issue the Minority Status Certificate with the following details:-

a) Name and address of the minority status issuing authority:

_____ NA _____

b) Order No. _____ date _____

c) That the society/trust is having PAN Card No. _____
_____ ABCFM6551R (Copy enclosed).

The remarks/observation of the VT
(as to whether the above details are
found to be correct or not)

Details if any VT required to submit _____

Verified from original Yes/No

Signatures

VT Member
(Nominees of the NRC, NCTE)

VT Member

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Page 17

(III) General Information relating to Infrastructural & Instructional facilities created by the institution to be filled in by all existing & proposed teacher education institutions

1. That the institution is having the website No. www.mpmutonk.com. The institution undertake that the same has been developed as per clause 8(14) of the NCTE Regulation, 2014.

(Yes/No).

2. That the Management of the institution has displayed a copy of the affidavit as prescribed under clause 8(5) of the NCTE Regulations, 2014 on its official website www.mpmutonk.com. The management is aware that in case the contents of the affidavit are found to be incorrect or false, the society or trust or the institution concerned shall be liable for civil and criminal action under the relevant provisions of the Indian Penal Code and other relevant laws, and shall also be liable for withdrawal of recognition by the Regional Committee concerned as per clause 8(6) of the NCTE Regulations, 2014.

(Yes/No).

3. That the Institution is having required land in the name / favour of Manav Dharm Vikas Sewa Sansthan (Society/ Trust/ Institute) vide Lease deed (Sale deed/ Gift Deed/ Lease Deed from Govt. or govt. institution for a period of not less than 30 years duration) dt. 19.02.2007 executed by Nagesh Palit and duly registered in the office of Registrar/Sub-Registrar Uniyara (Tonk) and actual location of the land is Uniyara (Tonk).

(Yes/No).

4. That the Institution has got the mutation of the land done by the competent land and revenue authority vide order No. 246 dt. 3/10/2012 (copy enclosed).

(Yes/No).

5. That the land as per land documents and affidavit is in a single well demarcated piece of land

(Yes/No).

Signatures

Representative of the
Management / institution

VT Member VT Member
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In case of more than one plot, all the plots are adjacent to each other

(Yes/No).

If yes a copy of the approved site plan giving clear picture to this effect from the Competent authority attached.

If not, details including the distance between plot/khasra are as follows:-

_____ N.A. _____

6. That the permission of the competent authority to use the land exclusively for teacher education purposes has been obtained by the society/Institution trust from the office of Nager Palika Uniyara Tene vide letter/order/ Memo No 246 dt. 03.10.2012 (copy enclosed)]
7. That the institution has got the conversion of the land use done from the competent authority. A Notarized Copy of conversion/change of land use certificate (CLU) for Plot No./Khata/khesra No. 3747/2244 and area 5024.56 sq.mt as per the affidavit and land documents registered by Sub Registrar Uniyara Dt. 19.02.2007 is enclosed. The institution undertake that the issuing authority who issued the CLU i.e. Nager Palika Uniyara is empowered by the State Govt. for issuance of CLU under the rule/clause of the State Govt. Act namely Raj. Land Revenue Act 1956
8. That the institution undertake that the land and permanent building are at the same place as per provisions of the NCTE Act, Rules & Regulations. The building plan has been approved by Nager Palika (Competent authority) and Countersigned by Archited for Plot No./ /Khata/khasra No. 3747/2244 reflecting total land area 5024.56. Total Built up area is 2600 sq.mt. The address/khata/khasra/plot no. are matching with the Regd. Land documents, CLU, Mutation Certificate etc. as submitted by the institution to the NRC, NCTE and there is not at all any variation whatsoever in the land & building documents. Thus the same are elaborated as under:-

Signatures

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Management / institution

VT Member VT Member
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Sl.No.	Details regarding land & building documents	Land area/built up area as mentioned in the land & building documents, as applications as per provisions of the NCTE Act, Rules & Regulations
1.	Name, Address/Khata/Khasra/Plot No. as per the <u>Regd. land documents</u> Name: <u>Manav Dharmviklas Seng</u> <u>Sansha Tonk</u> Address <u>K.No. 3747/2244 Uniyara</u> <u>Tonk Raj.</u>	Land Area <u>5024</u> ⁵⁶ in sq. meter Built up area in sq. meter <u>3600</u>
2.	Name, Address/Khata/ Khasra/Plot No. as per the <u>Conversion of the Land Use Certificate</u> Name: <u>Manav Dharm viklas seng</u> <u>Sensha Tonk</u> Address <u>K.No 3747/2244 Uniyara</u> <u>Tonk Raj.</u>	Land Area <u>5024</u> ⁵⁶ in sq. meter Built up area in sq. meter <u>3600</u>
3.	Name, Address/Khata/Khasra/Plot No. as per the <u>approved building plan</u> Name: <u>Manav Dharm viklas seng</u> <u>Sensha Tonk</u> Address <u>K.No. 3747/2244 Uniyara</u> <u>Tonk Raj.</u>	Land Area <u>5024</u> ⁵⁶ in sq. meter Built up area in sq. meter <u>3600</u>
4.	Name, Address/Khata/Khasra/Plot No. as per the <u>building completion certificate</u> Name: <u>Manav Dharm viklas seng Sashi</u> <u>Tonk (Raj)</u> Address <u>K.No. 3747/2244</u> <u>Uniyara Tonk (Raj)</u>	Land Area <u>5024</u> ⁵⁶ in sq. meter Built up area in sq. meter <u>3600</u>
Note	1. If the land area is shown in the land/building documents in different measurements i.e. bigha/hectare/acre etc. the same should be converted into sq.meter and reflected in the above statement.	

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9. Infrastructure facilities :

The institution has created the infrastructure facilities as per the infrastructure details given below which is also shown in the building plan approved by Nages Palike Union on Counter signed by Architect for plot no. 3747/2244 and indicating total area 5024.56 and built up area 3600 Sq.mt..... The Building plan has been approved by the competent authority.

✓ (Yes/No).

Infrastructure details of the proposed Teacher education programme (pl. ensure that the dimensions of classrooms, laboratories, library, multipurpose hall, floor wise area, total area etc are properly indicated in the approved building plan as per provisions of the NCTE Regulation, 2014:

Total land area earmarked for the proposed teacher training programme.		5024.56. Sqm	
Total built up area		3600.00 Sqm	
Infrastructure details as per provisions of the NCTE Regulations, 2014 (the institution is required to fill up the information as per the applicability of the NCTE Regulations 2014 and norms & standards there under:-			
1.	Class Room No.	(i) 600 Sq.ft. each	(iii) 600 Sq.ft. each
		(ii) 600 Sq.ft. each	(iv) 600 Sq.ft. each
2.	Multipurpose Hall	(i) 2000 Sq.ft. each	(v) - 600 sq ft each
3.	Library-cum-Reading room	(i) 1500 Sq.ft. each	(vi) 600 - " -
4.	ICT Resource Centre	(i) 600 Sq.ft. each	(vii) 600 - " -
5.	Art and Craft Resource Centre	(i) 600 Sq.ft. each	(viii) 600 - " -
6.	Health and Physical Education Resource Centre	(i) 600 Sq.ft. each	
7.	Curriculum laboratory	(i) 600 Sq.ft. each	
8.	Principal's office	(i) 300 Sq.ft. each	
9.	Staff Room	(i) 600 Sq.ft. each	
10.	Administrative Office	(i) 300 Sq.ft. each	
11.	Girl's Common Room	(i) 600 Sq.ft. each	
12.	Seminar Room	(i) 600 Sq.ft. each	
13.	Canteen	(i) 600 Sq.ft. each	
14.	Separate Toilet Facility for Boys	(i) 500 Sq.ft. each	

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	and Girls		
15.	Parking Space	(i) <u>1000</u> Sq.ft. each	
16.	Store Room (two)	(i) <u>300</u> Sq.ft. each (ii) <u>300</u> Sq.ft. each	
17.	Multi Purpose Play Field	(i) <u>5000</u> Sq.ft. each	
18.	Open space for additional accommodation	<u>1500</u> sq m	
19.	Total Build up area in the Building..... <u>39913</u>Sq.ft.		
20.	Provision of Hostel if any	yes/no <input checked="" type="checkbox"/>	Residential/non-residential

10. Quality of construction

Packa (RCC) yes
 (As per building standards)
 Kacha No
 Asbestos No
 Tin roof No
 Plastering yes
 Painting yes
 Flooring yes
 Wood Work yes
 Ventilation yes
 Light yes
 Boundary wall..... yes

11. The hostel facilities for Girls and Boys provided by the institution along with the staff residential quarters are not included in the area for the institution. These facilities are separate

(Yes/No)

12. The building completion certificate issued by As. ed. board (Competent Authority) Counter signed by Nagar Palika, Untar for Plot No./khata No./khesra No. 3747/2244 reflecting total land area 5024.56 Total Built up area 3600 sq. mt The building is complete in the form of a permanent structure

(Yes/No)

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13. There is no temporary structure or asbestoses roofing, even in case of structure in addition to the prescribed built up area. (Yes/No).
14. The institution undertake that the building of the institution has been constructed in view the provision of the standard by-laws of the building construction as per the Bureau of Indian Standards and the same is fully safe and structurally sound having load bearing capacity as per latest Indian Building standards and the same is safe & secure to run the teacher training course. (copy of the certificate is enclosed). (Yes/No).
15. The safeguard against fire hazard has been provided in all parts of the building. (Yes/No).
16. Electricity and safe drinking water facility has been provided by the institution. (Yes/No).
17. The institution is having instructional facilities as per provision of the NCTE Regulations & norms & standards there under. The labs (1), Curriculum laboratory (2) Arts and Craft Resource Centre (3) Information and Communication Technology Resource Centre (4) Health and Physical Education Resource Centre etc. have been created as per manual for the teacher education institution and teacher educators. (Yes/No).
18. The institution is having adequate no. of furniture facilities for running various infrastructure & instructional facilities as per provisions of the NCTE Regulations and norms & standards there under. (Yes/No).
19. The institutional campus, building, furniture etc. is barrier free. (Yes/No).
20. The institutional campus, building furniture is disabled friendly as per the persons with disability (PWD) and of the Govt of India (Yes/No).

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21. That the institution undertaken that the no other institution/school is running in the institution building meant for running teacher education programme (Yes/No)
22. If the institution is running other programme/school in the same building meant for running teacher education programme, the course wise details be given as under:-

(i) **Land & built up area details**

Sl. No.	Details required to be submitted	Area in sq. meters
1.	Total land area available with the institution	5024.56
2.	Total built up area of the institution	3600
3.	Land area available for teacher education programme	5024.56
4.	Built up area available for teacher education programme	2500
5.	Land area available for other programme being run by the institution	5026.39
6.	Built up area available for other programme being run by the institution	1100

(ii) **Course/programme wise details to be submitted by the institution**

Sl. No.	Name of the programme/school	Land area	Built up area
1.	maharanga Pratap Shiksha Prashikshan Mahavidyalaya Uniya	5024.56	3600

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Before making the overall assessment of the institution, the VT certify that it has scrutinized & verified the following original documents and affix their signatures on each of the records maintained by the institution and submit a copy of all the important documents alongwith the VT Report for perusal of the NRC, NCTE

	Yes	No
The VT has gone through the application of the institution submitted by it to the NRC, NCTE for the proposed course	yes	
The VT has gone through all the essential documents submitted by the institution alongwith the application of the institution for the proposed course.	yes	
The VT has gone through all the relevant regulations, norms & standards of the proposed teacher education course as per provisions of the NCTE Act, Rules & Regulations	yes	
Copies of the NOC / State Govt reference, if endorsed to institution	yes	
Copy of Registration Certificate of the Trust / Society	yes	
Bye-laws of the society / trust	yes	
Certificate from the relevant department of the government certifying that the society is not for profit / charitable trust / society.	yes	
Copy of the resolution by the management / governing body / concerned department for opening the institution / conducting the course.	yes	
Original legally valid land document including Land Use Certificate (CLU), Non Encumbrance Certificate, Possession Certificate etc. as per provisions of the NCTE Regulation, 2014	yes	
Original approved Building plan, building completion certificate as per prescribed format, building safety & security certificate etc. as per provisions of the NCTE Act, Rules & Regulations.	yes	
Permission to construct the building from the competent authority	yes	
Building use certificate for teacher education purposes	yes	
Site plan showing the location of the building as per the land & revenue records of the concerned authority.	yes	
Details of Teaching/Non-teaching / Administrative Staff with copy of their qualification / experience certificates (in case of the existing teacher education institutions as per the prescribed format)	yes	
Copies of Fixed Deposit Receipt towards Reserve Fund &		

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Endowment Fund (attested by management only)		
Latest Bank Statement	yes	
The V.T. is required to browse the website of the institution as per provisions of the NCTE Act, Rules & Regulations .	yes	
Stamped receipt of purchase of equipments, furniture, books, computer etc alongwith the copy of stock register / accession register maintained in the institution (Last page of stock register / accession register is to be signed by VT Members)	yes	
The VT Members will affix their signature of the stock register / accession Register maintained in the institution and also submit a copy of the same with the VTR.	yes	
Copy of the cash book and ledger register, which reflects the purchase of equipments, furniture, books etc and other expenditure for the proposed course.	yes	
Trust / Society's Audited accounts of the last year	yes	
Certified list of teaching staff course wise of the Educational institutes run by the trust / society on the campus and outside the campus.	yes	
Names of primary schools/lower primary schools/elementary schools/secondary schools/senior secondary schools identified for practice teaching/internship and their distance from the institution.	yes	
If University / University Deptt, please submit above related instrumental documents and The copy of the Minutes of the Academic / Executive Council, Ordinance Status.	N.A.	
The copy of the budget which reflects the budget to run the proposed course.	yes	
Attested copy of the minutes of the selection committee (in case the staff has been appointed)	yes	
Attested copies of the joining reports of the staff (in case the staff has been appointed)	yes	
Certificate / Resolution of the Governing body of the University stating that the said teacher training course is not on self-finance basis.	N.A.	
Video CD prepared at the time of inspection. The Visiting Team must check and test the VCD before submission (having actual audio and video without editing)	yes	

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The V.T. shall enlist the name of important documents being attached by it with the V.T. Report and details thereof be given as under:-

S.No.	Name of documents being attached with the VT Report duly certified/attested by the Management of the Institution	Annexure No.	Page No. of the VT Report
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Note: If more documents are to be attached by the Visiting Team with the V.T. report the same shall also be enclosed giving the details thereof as per the above format.

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